

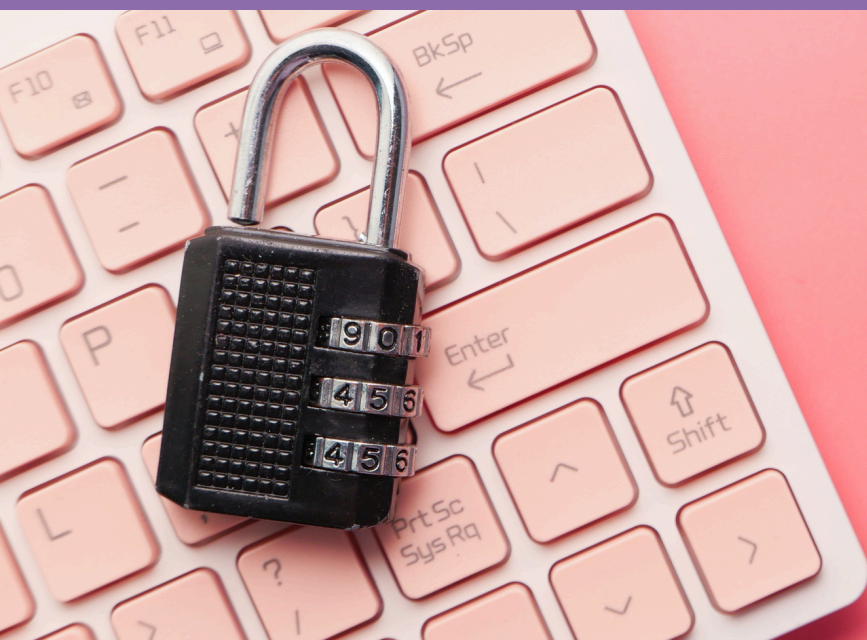
HOW TO CHANGE AD USER PERMISSIONS ON DEVICE FROM ADMINISTRATOR TO STANDARD USER



A SIMPLE GUIDE BY



Company reg no: 07550944
VAT: GB 110 5614 54



Ensuring the security of your organisation's devices and data is more important than ever, and one of the simplest yet most effective measures is using standard-level user accounts on PCs instead of administrator accounts for everyday tasks. This practice limits the potential damage from cyberattacks or accidental changes to critical system settings, as standard accounts only have access to what they truly need.

Beyond its practicality, using standard accounts is a key requirement of the Cyber Essentials framework, a government-backed certification designed to protect organisations against common cyber threats. Meeting this requirement not only strengthens your security posture but also helps demonstrate your commitment to safeguarding sensitive information.



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PREREQUISITES

You may need to create two new security groups before following this guide. One for the users you are targeting and one for the devices they use.

If you are targeting an entire organisation, then use the groups created during your Intune onboarding.

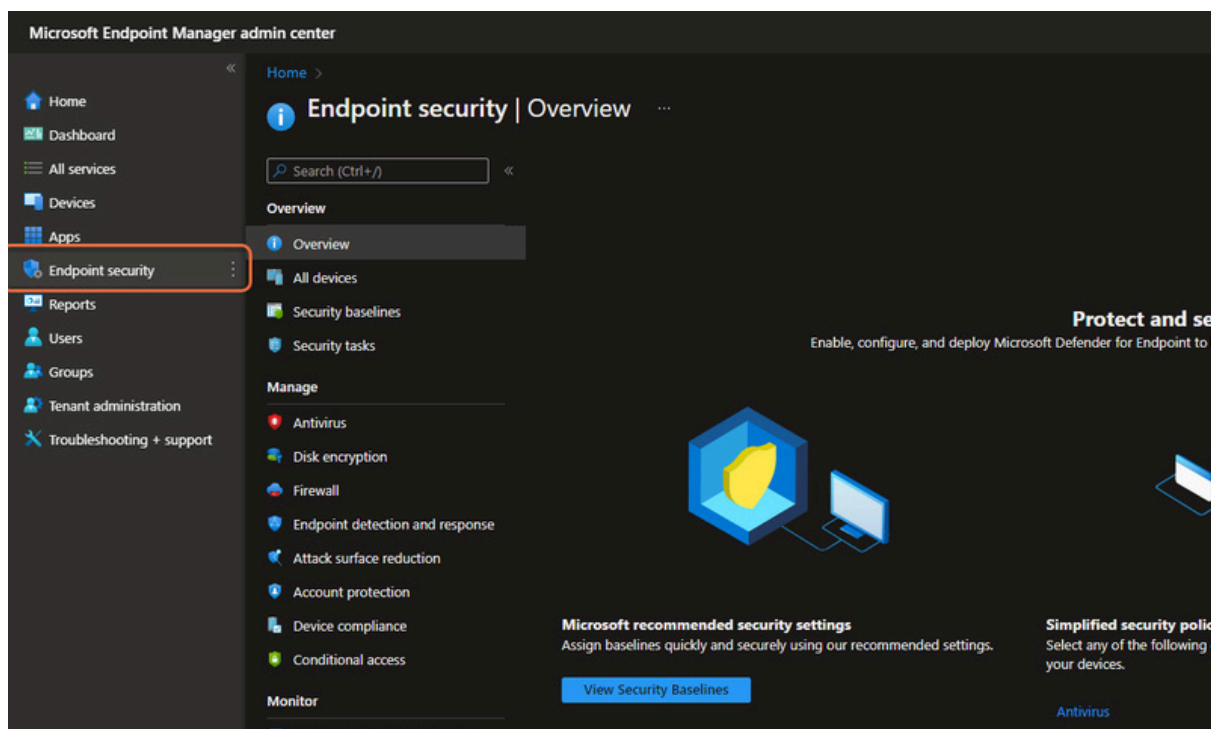


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HOW TO - STEP BY STEP

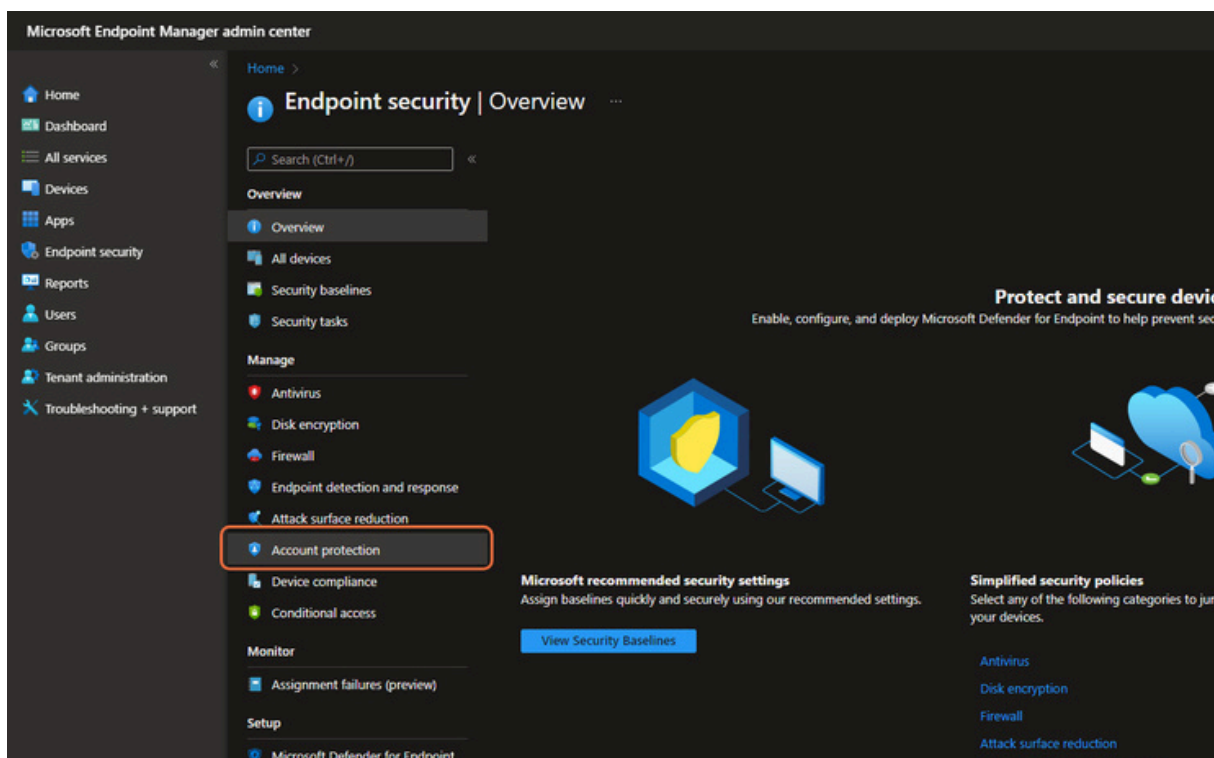
I Go to Endpoint security - Microsoft Endpoint Manager admin center.

II Click on Endpoint security.



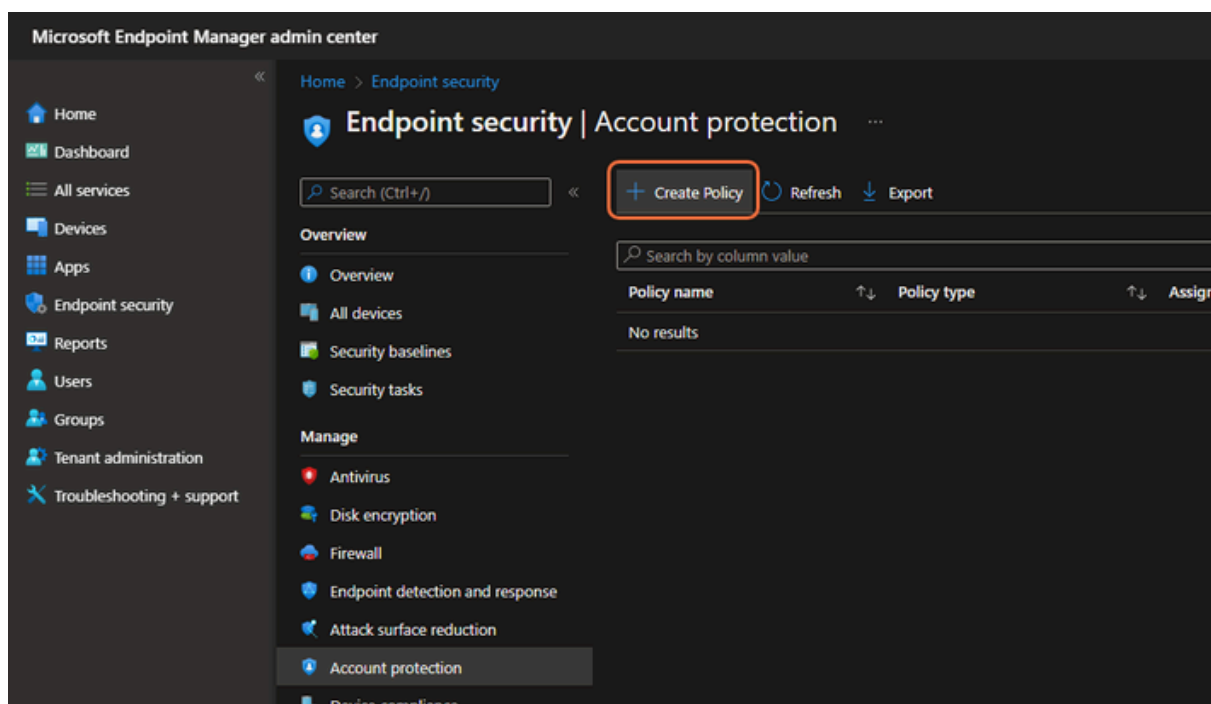
III

Click on Account Protection.



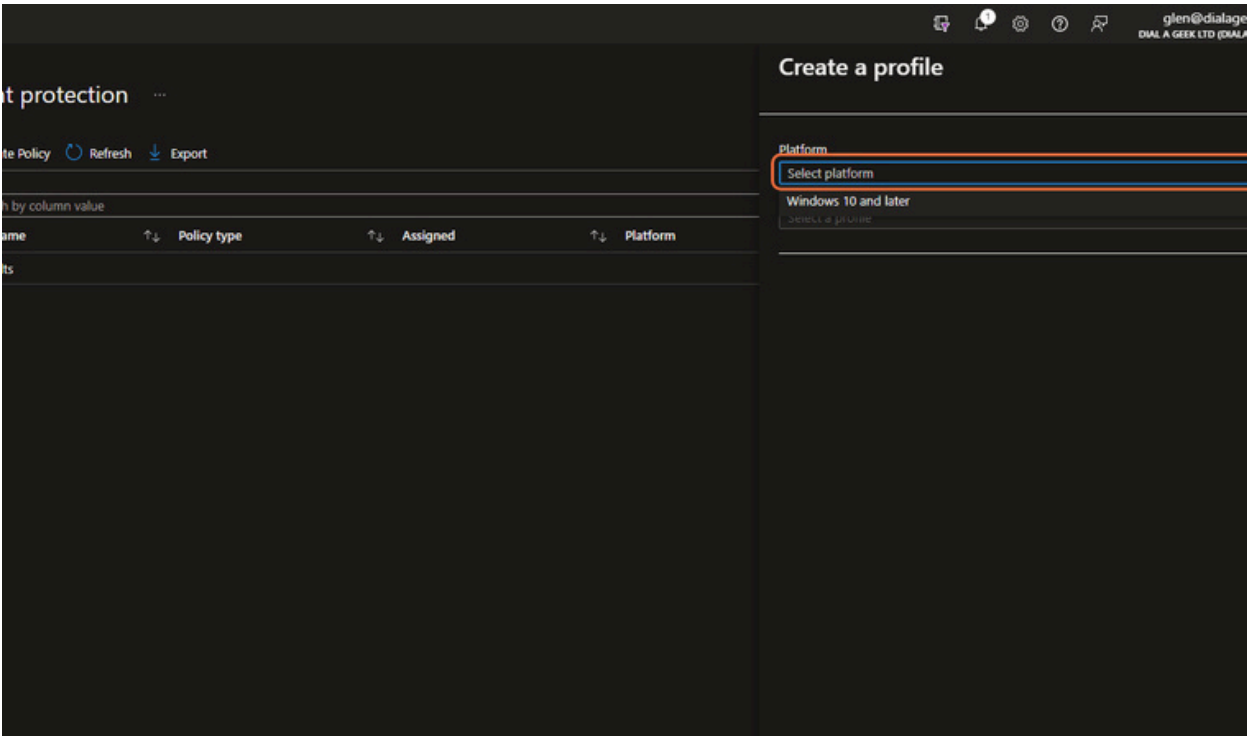
IV

Click on Create Policy.

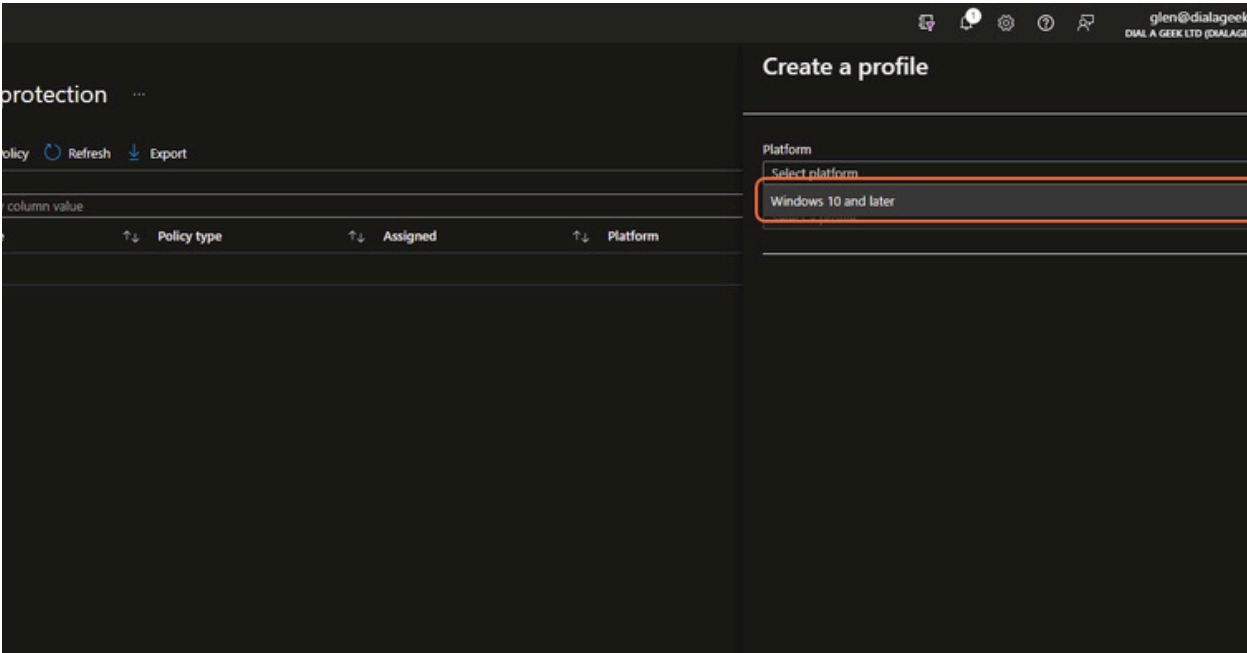




Click on Platform.

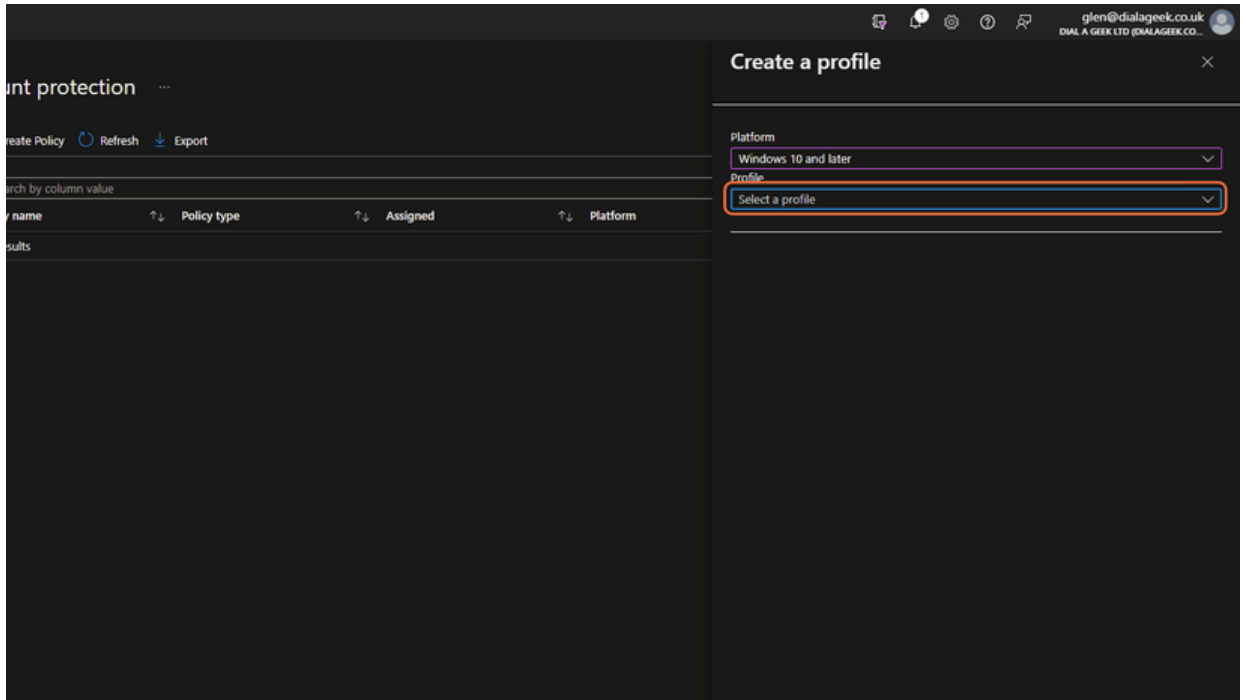


Click on Windows 10 and later.



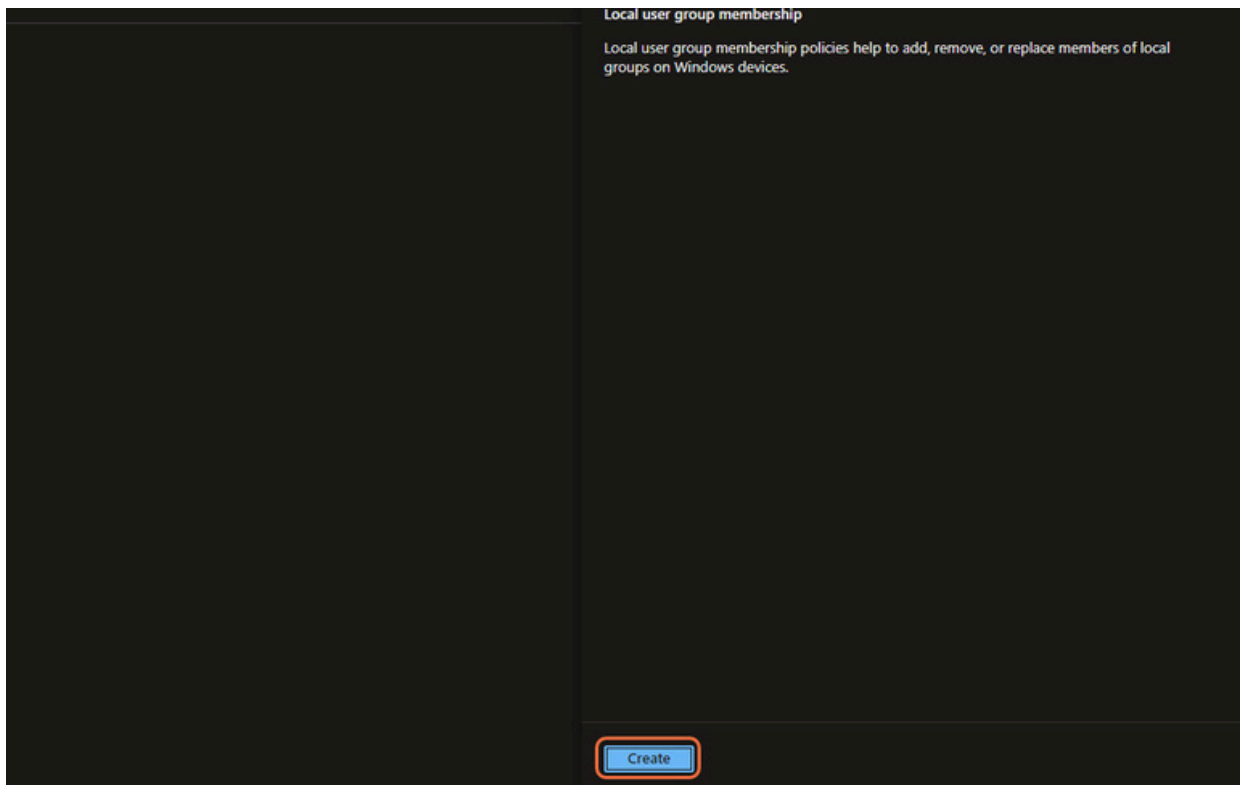
VII

Click on Profile and select local user group membership.



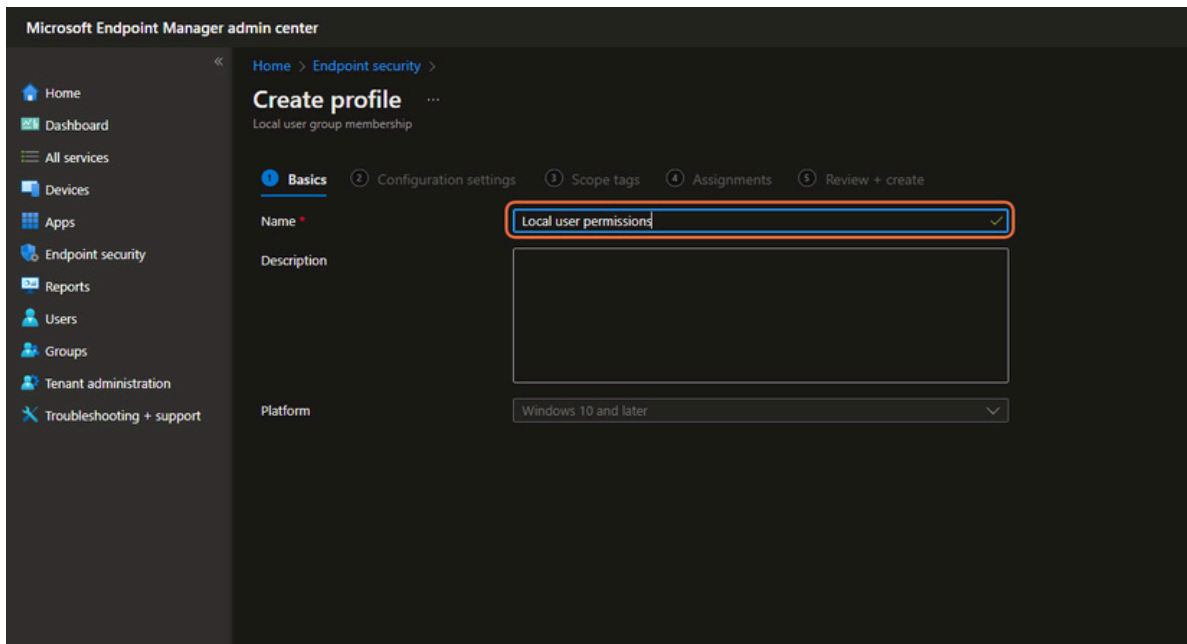
VIII

Click Create.



IX

Type a name for the profile.



Microsoft Endpoint Manager admin center

Home > Endpoint security >

Create profile

Local user group membership

1 Basics 2 Configuration settings 3 Scope tags 4 Assignments 5 Review + create

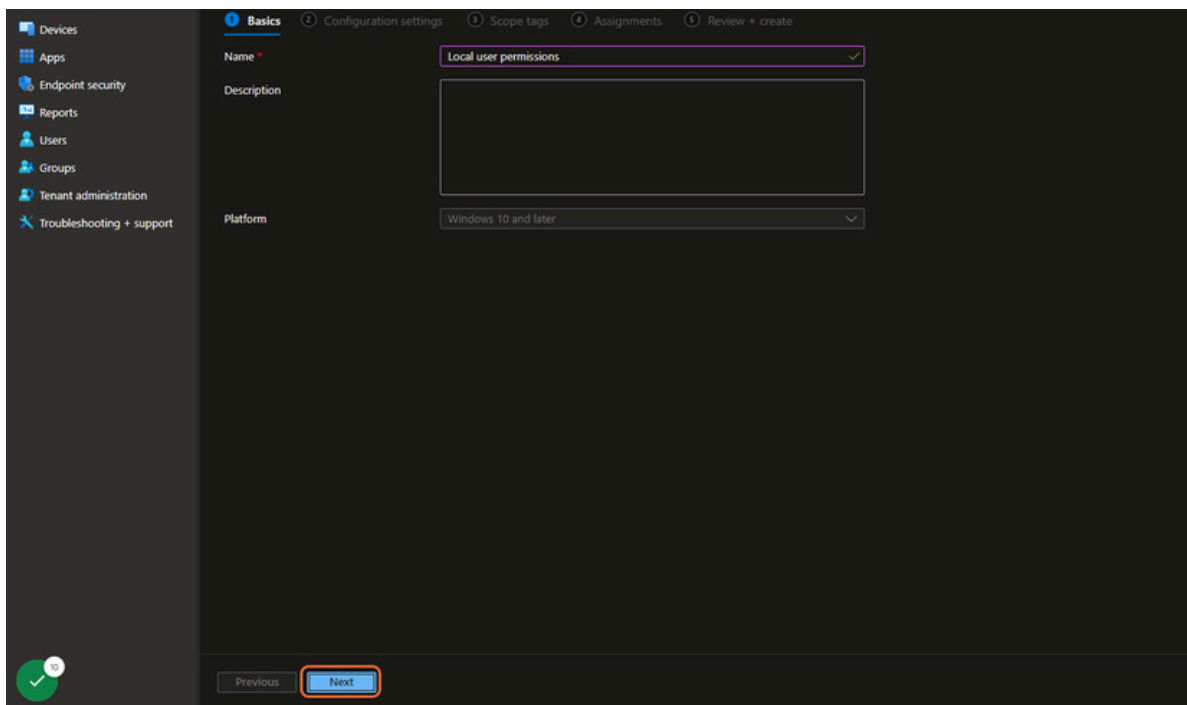
Name * Local user permissions ✓

Description

Platform Windows 10 and later

X

Click on Next.



Devices Apps Endpoint security Reports Users Groups Tenant administration Troubleshooting + support

1 Basics 2 Configuration settings 3 Scope tags 4 Assignments 5 Review + create

Name * Local user permissions ✓

Description

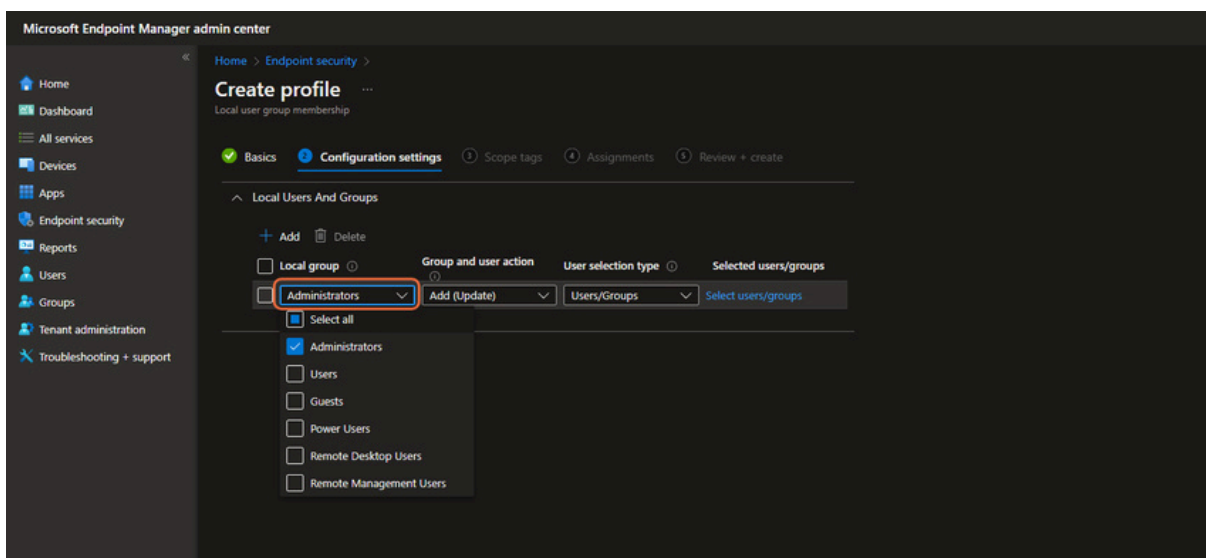
Platform Windows 10 and later

Previous Next

XI

Click on Local group and select users.

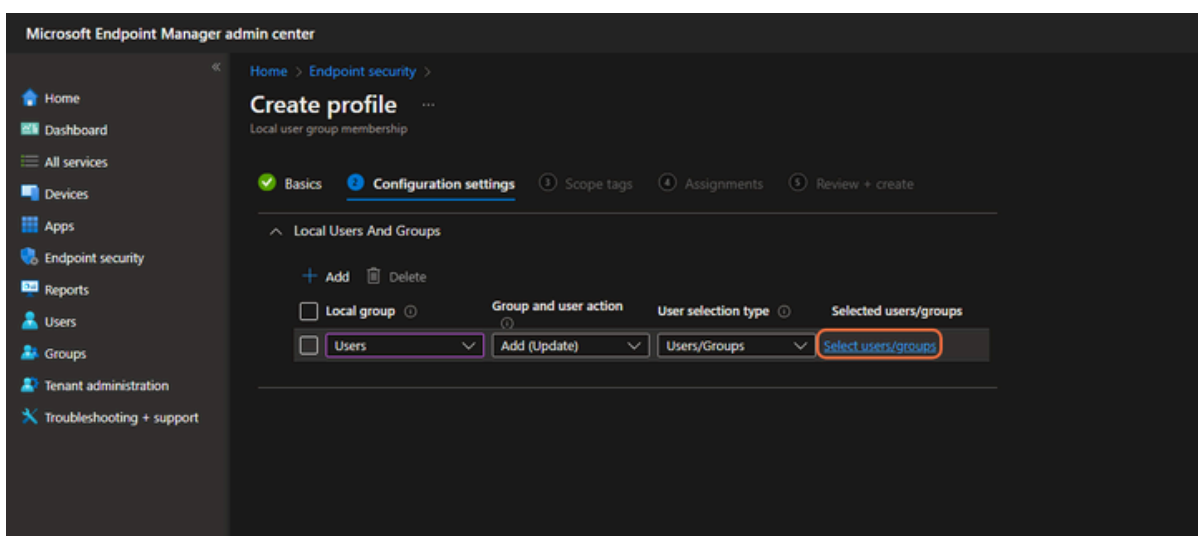
When you select a Local group and choose the option to "Add (update)" this adds the selected users to the chosen group without removing them from the existing group.



XII

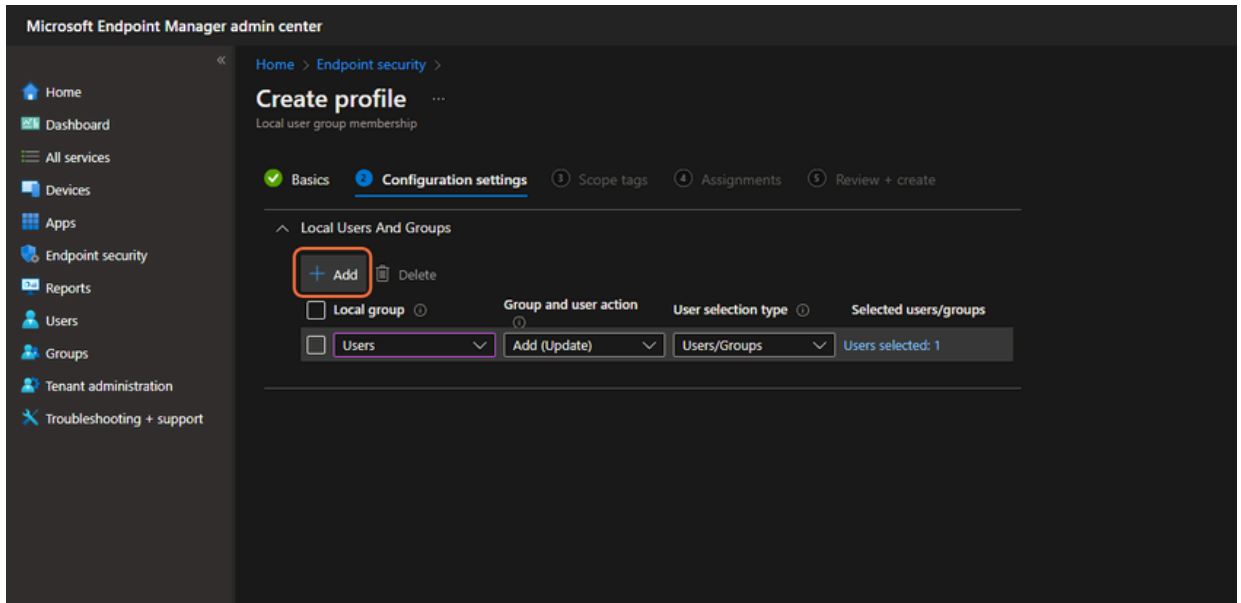
Click on Select users/groups and choose the group of users you need to target.

You may need to create a new security group for this step if you are performing this action for a select group of users.



XIII

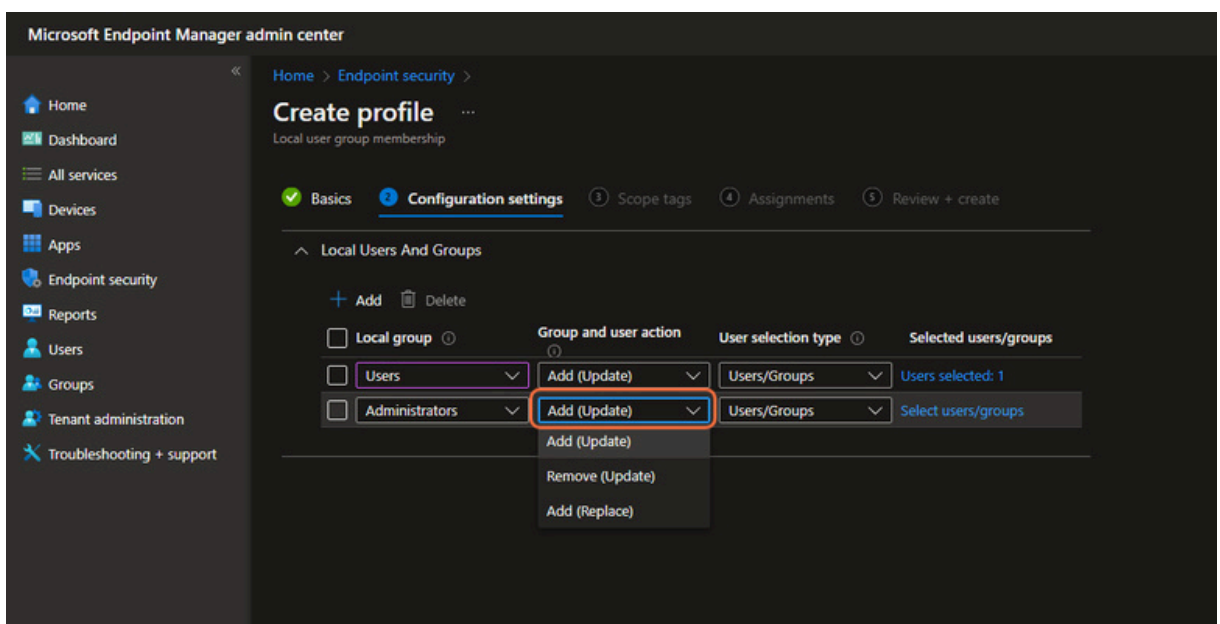
Now add the administrators group to the profile.



XIV

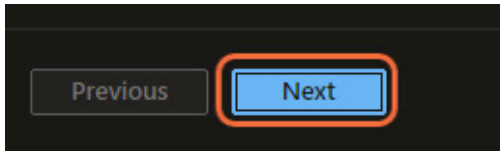
Select Remove (Update)

This will remove the selected users in the group from the administrators group on their device.



XV

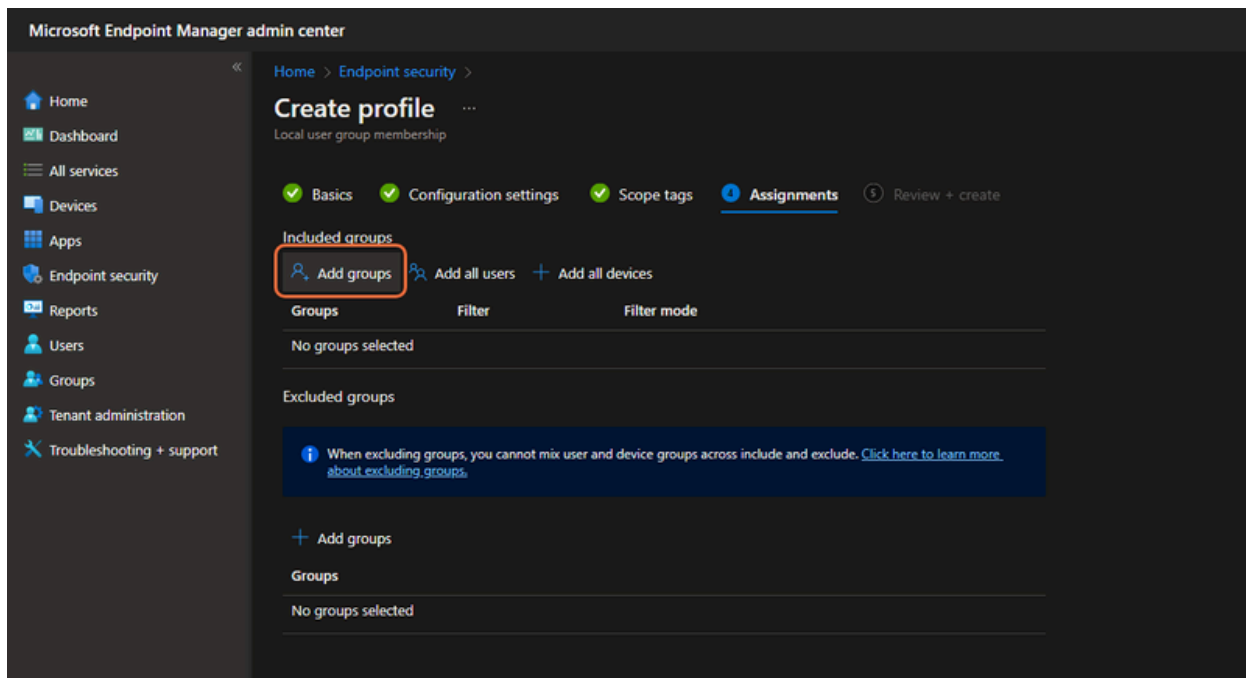
Once you've completed the above you can select Next.



XVI

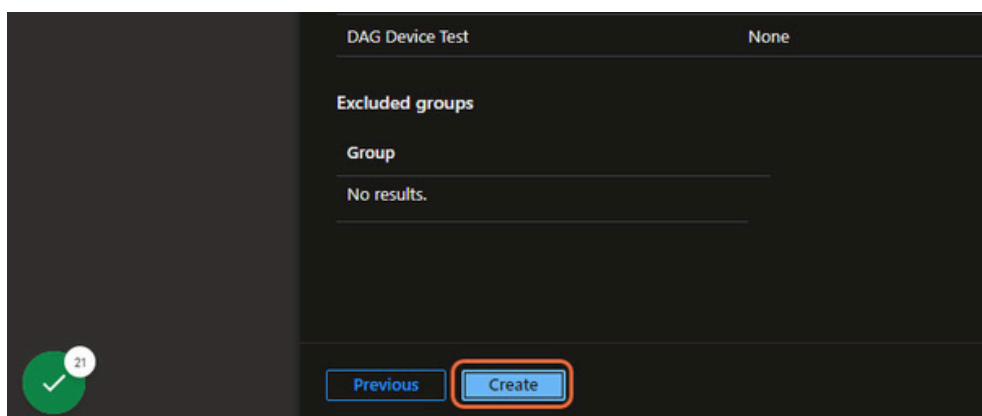
Now choose the device group you want to assign the policy to.

You may need to create a device group based on the devices the users you are targeting are using.



XVII

Click Create to deploy the profile.



We hope you found our guide helpful.

If you need any further help,
get in touch!

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DANIEL LEONARD
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